

MEDICAL ACADEMY CHARTER SCHOOL

SCHOOL PARENT INVOLVEMENT POLICY

PART I. GENERAL EXPECTATIONS

Each school in its School Parental Policy must establish the school's expectations for parent involvement [section 1118(A)(2), ESEA.]

A. The Medical Academy Charter School agrees to implement the following statutory requirements:

The School District will put into operation programs, activities and procedures for the involvement of parents in all of its schools, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA), Title I, Part A programs. Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.

Consistent with section 1118, the School District will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.

In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the School District and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.

The school will involve the parents of children served in Title I, Part A schools in decisions about the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools for parent-related activities or other school-related activity as agreed upon between the parents and the school administration.

The school will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way and meaningful communication involving student academic learning and other school activities, including ensuring —

(A) that parents play an integral role in assisting their child's learning;

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- (B) that parents are encouraged to be actively involved in their child's education at school;*
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

The school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the State.

PART II. DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

[NOTE: The school Parental Involvement Policy must include a description of how the school will implement or accomplish each of the following components. *[Section 1118(a)(2), ESEA]* Regardless of the format the school chooses to use, a description of each of the following components below must be included in order to satisfy statutory requirements.]

1. The Medical Academy Charter School will take the following actions to involve parents in the joint development of its school-wide parental involvement plan under section 1112 of the ESEA:
 - Create a welcoming school environment
 - Establish effective school to home and home to school communications
 - Engage families in school planning, leadership and meaningful volunteer opportunities
 - Connect Students and families to community resources that strengthen and support students learning and well-being.
2. The Medical Academy Charter School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - Creating a welcoming school environment
 - Hold an open house, prior to the school opening at which parents can meet their children's teachers, other parents and tour the school building
 - Have teachers make personal contact with families through e-mail and phone calls
 - Provide a personal greeting and welcome packet for all parents visiting the school, including important school contact information and school calendar
 - Schedule an orientation day to introduce Freshman students to their teachers and provide an outline of the goals set out for the year
 - Establish effective school to home and home to school communication
 - Clearly communicate school policies to all families

- Gather all available contact information to be able to post letters, make phone calls, send e-mails and texts
 - Establish formal means for families to communicate to administrators and teachers as needed (e.g.: direct phone numbers and e-mail addresses)
 - Engage families in school planning, leadership and meaningful volunteer opportunities
 - Conduct a survey of parents to assess volunteer interests, talents and availability, matching these resources to school programs and staff support meetings
3. The school will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
- Each year a survey will be conducted to assess the effectiveness of the policy
 - Each year a survey will be conducted to allow parents to voice their opinions
 - Each year update the policy and distribute to parents
 - Introduction to the Title I program, a workshop, or a welcome night annually
4. The Medical Academy Charter School will coordinate and integrate parental involvement strategies in Title I Part A with parental involvement strategies under the following other programs by:
- Providing information during an annual fall meeting through quarterly progress notes, parent teacher conference, and on the school's website.
 - Providing materials, resources and training to help parents work with their children to improve academic achievement. Parent trainings and family education nights will be planned each year based on the school needs and assessment.
 - Communicating regularly with parents on clear and understandable terms. This will include opportunities for parents to participate in decision making roles, volunteer opportunities, and annual parent survey and parent teacher conferences, parent teacher meeting will be scheduled any time as requested by parents.

B. The Medical Academy Charter School will, with assistance, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement by:

- Parents will be given the opportunity to attend workshops to further their children(s) achievements
- Materials will be offered to parents to assist their children on an as needed basis.
- Parents will be given the opportunity to attend workshops
- Parents will be given the opportunity to attend parent teacher conferences

C. The Medical Academy Charter School, will, with assistance, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- Staff will attend a weekly staff training
- Staff will attend one week out of the calendar year of continuing education
- Staff will be offered other opportunities to attend trainings throughout the year

D. The Medical Academy Charter School will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities.

- Medical Academy will provide enrollment meetings for new families
- Medical Academy will provide a parent orientation annually

5. The Medical Academy Charter School will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in order to assess its impact on family engagement in Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parent involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The School District will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

- Hold an annual meeting at the school and invite the parent body to assess how effective the policy was. A survey will be given out that they can return anonymously.
- Use results of the annual review to address and identify barriers to parental participation.

1. The Medical Academy Charter School will build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

- a. The Medical Academy Charter School will provide assistance to parents, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph,
 - the State's academic content standards;
 - the State's student academic achievement standards;
 - the State and local academic assessments including alternate assessments;
 - the requirements of Title I, Part A;
 - how to monitor their child's progress, and
 - how to work with educators.

- Providing parent with information on state standards, assessment requirement of Title I, and monitoring their child's progress.
- Parents are given the opportunity to attend parent education evenings hosted by their child's teacher

E. The Medical Academy Charter School will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities, is sent to the parents/ of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language that the parents can understand:

- E-mails are sent out on a regular basis notifying upcoming activities
- Parents can access the Medical Academy Charter School website where the school calendar is available

PART III. SCHOOL WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

NOTE: The School's Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those
- conferences at school; in order to maximize parental involvement and participation in their children's education;
- adopting and implementing model approaches to improving parental involvement;
- establishing a district-wide parent advisory council to provide input on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities; and
- providing other reasonable support for parental involvement activities under section 1118 as parents may request.

PART IV. ADOPTION

This Medical Academy Charter School Parental Involvement Policy has been developed jointly with, and agreed on with, parents as evidenced by _____

The school will distribute this policy to all parents on or before _____

Principal

Date